

Sympa HR Key Features

Keep all of your processes and HR data in one system as the foundation for efficient and transparent HCM development. With Sympa HR, you can manage all your people data in one global solution, from hire to retire.



Recruitment & Onboarding

Get your new employees up to speed in no time! With Sympa HR you can easily manage all your recruitment, preboarding & onboarding processes.

- Create shared onboarding practices for the entire organisation
- Managers and HR can follow the process with smart checklists
- View open positions
- Manage the application process
- Create own templates for application forms
- Add new employees to the system in a matter of seconds



Employment & Salaries

When hiring a new employee, it's crucial to get the administrative details ready as fast as possible.

- Master database that helps simplify HR processes
- Enter personal details and employment information in a matter of minutes
- Over 200 connectors enable smooth communication with other IT systems
- Fully paperless processes by using eSign
- Save valuable HR time



Absences & Holidays

With Sympa HR you can easily handle all processes around absences and holidays.

- Employee notifies the manager of their absence
- Easily request holidays in the system
- Requests can be approved or declined by the manager in a few seconds
- Possibility for substitute approvers to be appointed
- Smooth connections to payroll & time management systems make it easy to update information in all necessary places whenever needed



Talent Development

Sympa HR enables you to keep track of your employees' roles and responsibilities and identify and prepare for employee gaps ahead of the curve.

- Job descriptions
- Identify employees' competencies
- Stay up to date on employees' roles and responsibilities
- Map out future skill needs
- Sympa HR sends you automatic reminders for expiring permits
- Helps you to keep track of when to request additional trainings



Goals & Achievements

The most important resource in your company is your people. Making sure your people are happy and motivated is one of the key priorities for any HR department. Happy employees lead to a higher level of productivity and greater achievements.

- Set goals together with the employee
- Follow up on set goals
- Run motivating and flexible development discussions
- Standardised appraisal rounds that increase support through two-way dialogue



Well-being at work

Ensuring the well-being of your employees at all your company's locations is one of the most important and effective steps in creating an efficient and motivated workforce.

- Encourage employees to take care of their own well-being
- Register occupational incidents and accidents in Sympa HR
- Offer a transparent and trusted work environment



Offboarding

When an employee leaves the company, the related processes are equally important as any of the other stages in the employee life cycle, and you'll have to make sure that all of the necessary tasks are carried out properly and on time.

- Handy checklist to follow when an employee leaves the company
- Easy to carry out exit interviews
- Gain feedback that can be used to improve the employee experience and overall practices

Sympa HR Key Benefits

Enjoy scalable and effortless global HR operations with seamless data flow and access to the right data at all times, resulting in a smoother HR ride for the entire company!

Connectors, Integrations & API

Our easy **connectors** and **integrations** do the heavy lifting for you and let you connect Sympa HR to popular local and global HR software.

On top of that, Sympa's **API** lets you plug in any of your software and build data flows by yourself or with the help of our skilled consultants.

Master Data & Reporting

Sympa HR enables you to manage your HR master data in a single system – no spreadsheet, folders or complex databases required.

Designated people can access the information and create reports from Sympa HR with the knowledge that all data is accurate and timely.

Global overview of Your company

Keep all of your international processes and HR data in one place as the foundation for efficient and transparent HCM development.

With Sympa HR you can manage all your people data in one international solution, from hire to retire.



Making a solid business case

You are probably aware of the benefits that a good HR system could offer, but **have you ever had trouble convincing your stakeholders** of the advantage of going digital? Read our guide on how to create a solid business case for your upcoming investment.

[→ Read more](#)

Why Sympa HR?

By automating the most common HR routine tasks, Sympa HR enables you to free up time and save money in the process. The time saved can be spent on the those things that matter most; the development of your people and their skill-set, ensuring the happiness and well-being of your people.

It's a win-win for the whole organisation!

Measurable Results

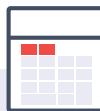
- **396** workdays saved annually
- **€ 75 000** saved annually
- **6.8%** productivity increase per manager

Satisfied Customers

Sympa HR has one of the highest customer success ratings of HR technology in Europe.

Leading Hr Software

Sympa HR is rated with an average of 4.6 on Capterra.



Achieve a full ROI in just 10 months!

See for yourself how much money you would save by handling some of the most common HR processes in Sympa HR. Our calculator will provide you with a simple savings calculation that will be sent directly to your inbox.

[→ Read more](#)

Our Customers ♥ Us for a Reason

"Getting the key numbers for decision-making and being able to scale our HR operations is huge for us – especially since we're located in several countries and run projects and processes in parallel."



Morten Jakobi
Executive Vice President
People and Culture, Dustin

[→ Read full story](#)

"Operating in so many countries, you'll find not only different languages, but also different cultures and laws. Sympa HR perfectly supports us in implementing common processes."



Agnieszka Koziara
Senior Vice President
People & HR, Fortaco

[→ Read full story](#)

"As we have people working in multiple countries, we needed a system that could encompass the very different legal and cultural environments our HR system needs to comply with."



Heidi Thisgaard
HR Director
Napatech

[→ Read full story](#)

Our HR system is trusted by 800+ organisations in over 100 countries



Reach out to Us!

Curious to see what Sympa HR
can do for your organisation?

We'd love to show you.
Ask for a demo and let's have a chat!

Ask for demo

Pricing information



Sympa